



# BRITANNIA SHIPYARDS NHS

## Rental Information 2026

### Meeting Rentals

Meeting bookings are coordinated through Britannia Shipyards' Visitor Services Coordinator.

Please call 604-238-8037 or email [rentals@stevestonheritage.ca](mailto:rentals@stevestonheritage.ca).

Rental space at Britannia is provided inside heritage buildings. These spaces are unique waterfront facilities, full of history and character that will enhance your event experience. Because of the often fragile nature of heritage buildings, the use of these spaces are governed by regulations that help save these important heritage assets for the future. Please read the following descriptions, fees and regulations.

#### Chinese Bunkhouse

The Chinese Bunkhouse was built in 1917 and is one of the last surviving bunkhouses on the Pacific Northwest Coast. The upper floor features exhibit space exploring the lives of Chinese workers who lived in the building and were employed at the nearby canneries. The ground floor is available for meeting rentals and features a beautiful river-side deck, a stunning wood interior, and natural light from multiple windows.



#### Chinese Bunkhouse Capacity

The capacity of the Chinese Bunkhouse for meetings is 60.

#### Rental Fees for Meetings 2026 (GST add'l)

Rental fee, hourly	\$90.00/hour
--------------------	--------------

All fees subject to change without notice

Please note the rental time booked is inclusive of time needed for set-up and take down.



## Chinese Bunkhouse Availability

The Chinese Bunkhouse is available for meeting rentals at different times depending on the season.

Bookings can be made up to 1 year in advance.

Season	Availability (including set up and take down time)
January 1 to April 17 *Rentals not available during site operational hours	Friday to Sunday: Available 8:00am-10:00am, 4:30-11:30pm
	Sunday: Available 8:00am-10:00am, 4:30-10:30pm
	Monday to Thursday: Available 8:00am-10:30pm
April 18 to October 4 *During site operational hours, the upstairs exhibit will remain open to the public	Friday or Saturday: Available 8:00 - 10:00am, 5:00-11:30pm
	Sunday to Thursday: Available 8:00 - 10:00am, 5:00-10:30pm
October 4 to December 31 *Rentals not available during site operational hours	Friday to Sunday: Available 8:00am-10:00am, 4:30-11:30pm
	Sunday: Available 8:00am-10:00am, 4:30-10:30pm
	Monday to Thursday: Available 8:00am-10:30pm

## Important Restrictions and Cautions

- Smoking and vaping are not permitted on site.
- Due to the BC Fire Code, occupancy limits must be strictly followed.
- Exhibits and artefacts along the walls and Contractor's Desk are permanent installations and cannot be moved, folded or have anything attached. Tables, chairs or other items may not lean up against the exhibits. Please note exhibits and displays are subject to change without notice.
- All electrical cords are to be covered by cord covers or mats. Tape, fabric tape, or gaffer's tape is not allowed as it damages our floors.
- No open flame is permitted. Flameless candles may be used as an alternative. There is to be no use of propane inside the building, with exception of minimal use of sterno/ethanol gel to fuel chafing dishes. BBQs (propane or natural gas only) must be placed no closer than 10 feet from the building exterior. During Fire Bans, regulations must be adhered to.
- Rental spaces are expected to be left in the condition they were found. All garbage, leftover food, bottles, cans and cardboard must be placed in appropriate garbage or recycling receptacles. All liquids must be disposed of in sink. Garbage bags must remain in leak-proof bins as liquid can damage our floor. Staff will transport garbage to the site bin. Kitchen must be left clean. Tables and chairs must be put away.
- Set up and take down of the event is the responsibility of the renter. Please respect site regulations and the interiors of the site's fragile heritage buildings.
- The fire lane can be used for supply drop off and pick up. Vehicle must move off of the gravel area once drop off is complete. Parking is prohibited on grass or wooden boardwalk.

## Terms & Conditions

- Liability insurance of minimum \$2,000,000 is required for meeting rentals. Must list "City of Richmond" and "Britannia Shipyards National Historic Site Society" as additional insured to cover all dates of the rental.
- Full payment is required at the time of booking

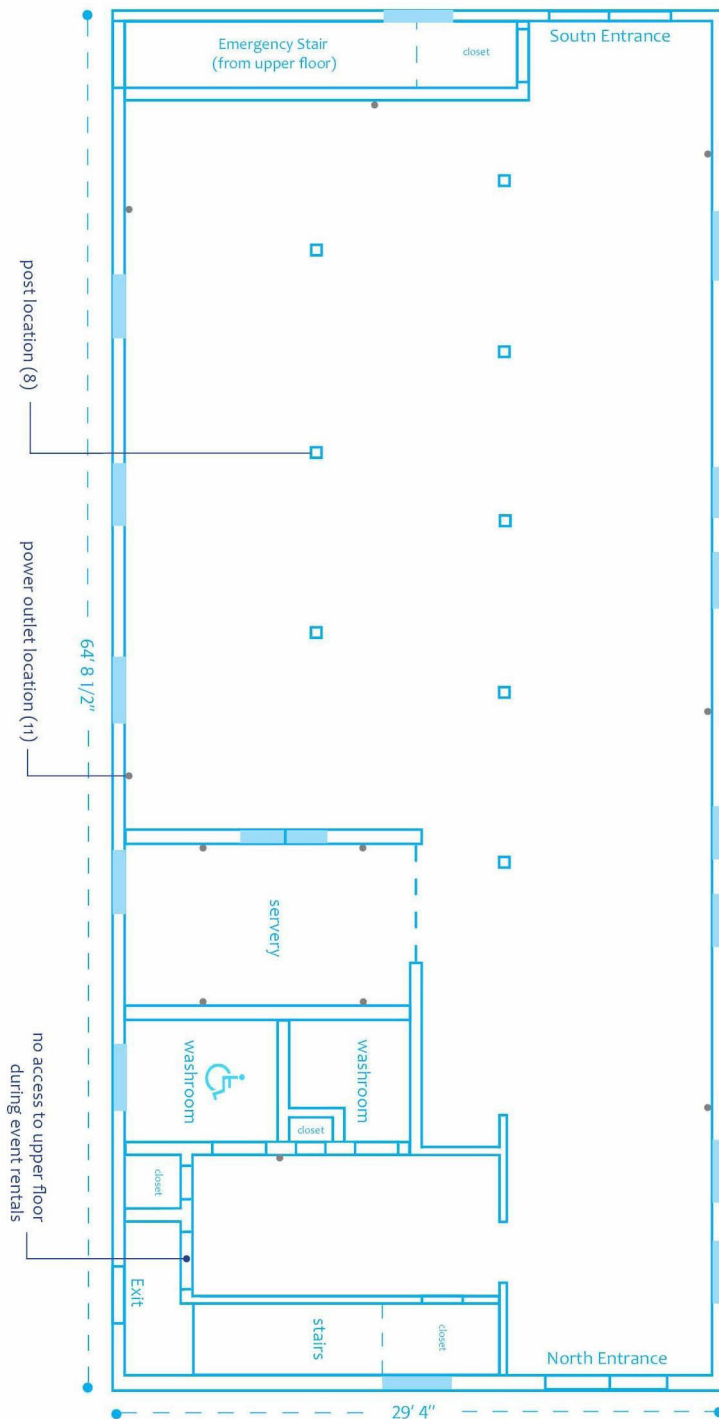
## Cancellation & Refund Policy

- If more than 1 week notice is given, a full refund will be given
- If less than 1 week notice is given, 50% of rental fee will be withheld
- If less than 24 hours notice is given, no refund will be given



# Floor Plan

## Chinese Bunkhouse



### Included in Rental

- Use of the kitchen including sink, standard fridge/freezer, and microwave;
  - Up to 14 rectangular tables (6 x 2 ½ feet), 8 round tables (5 feet diameter) and up to 65 chairs. The renter is responsible for set up and take down;
  - Two bathrooms (one wheelchair accessible); garbage and recycling receptacles; non-exclusive parking in gravel lot;
  - A projector and projection screen; Wi-Fi on public network.
- \*Any additional supplies needed are the responsibility of the renters, not the site. Please ensure all deliveries and pickups are within your rental timeframe and removed at the end of the rental.



**BRITANNIASHIPYARDS.CA**

5180 WESTWATER DRIVE  
RICHMOND  
BRITISH COLUMBIA  
CANADA V7E 6P3

**f** facebook.com/britshipyards  
**@** @britanniashipyards  
**✉** rentals@stevestonheritage.ca  
**☎** 604.238.8050

